



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING



STEVEN E. CHESTER
DIRECTOR

1/24/07

Patriot Services Inc.
2000 Town Center, Suite 1900
Southfield, MI 48075

Subject: Contract # 071 B 6200416, Phase II: conducting Tabletop Exercises at 30 Facilities

Dear Mr. Potter,

In accordance with contract # 071 B 6200416 of 15 September 2006, entitled Tabletop Exercises, Article 1.101, In Scope Item #1, outlines the performance of 30 Tabletop Exercises. The purpose of this letter is to provide the lists of water and wastewater systems for the performance of Tabletop Exercises.

Facilities

Patriot Services Inc. will plan and conduct 15 community and 5 non-community water and 10 wastewater system table top exercises (TTX s) at 30 locations throughout the state based on population and where the MDEQ has not conducted a TTX. Upon agreement by the utility, Patriot Services Inc. will go to the community or non-community water and wastewater system and provide exercise scenarios for the response of the officials of the community. Evaluation of the officials' responses to the exercise scenarios would be provided. The exercises would be operated on a no fault basis. As appropriate as indicated by the owner of the community and non-community water and wastewater system, tours of facilities after the completion of the exercise may be a part of the exercise.

Need

The community and noncommunity water and wastewater systems are key assets of the community's critical infrastructure and therefore local officials need to be active partners in working together to protect their systems. In accordance with Homeland Security Presidential Directive (HSPD) No. 8, entitled National Preparedness, dated 17 December 2003, it is important that public works, i.e., community and non-community water and wastewater officials be a part of the community first responders', e.g., police, fire, and hospitals', emergency response activities.

Utility Contingency Plans (CPs) and Emergency Response Plans (ERPs) are only as good as they are developed and used. TTXs will provide information and experience that the community and noncommunity water and wastewater systems can use in continuing the TTX process locally on their own in the future.

In preparation for a TTX, it is suggested that the water or wastewater system:

1. Identify a point of contact for the utility for the exercise.
2. Identify stakeholders that you may want to invite to participate in the exercise. Stakeholders may include representatives from public safety (e.g., police and fire), elected officials (e.g., city council members, city manager, and mayor), public health, wastewater, and county emergency management organizations – e.g., local emergency planning coordinators (LEPCs).

3. Plan on having your CP/ERP available for the exercise.
4. Determine if a tour of the facility is planned.

The following are the water and wastewater systems identified for the Tabletop Exercises:

I. Public Water Systems: 15

<u>System Name</u>	<u>County</u>
Bloomfield Township	Oakland
Chesterfield Township	Macomb
Dearborn Heights	Wayne
Farmington Hills	Oakland
Lincoln Park	Wayne
Macomb Township	Macomb
Pontiac	Oakland
Redford Township	Wayne
Roseville	Macomb
Royal Oak	Oakland
Shelby Township	Macomb
St. Clair Shore	Macomb
Taylor	Wayne
Troy	Oakland
Ypsilanti Community Utility Authority	Washtenaw

II. Public Wastewater Systems: 10

Ann Arbor
 Flint
 Grand Rapids
 Kalamazoo
 Lansing
 Muskegon County
 Saginaw
 Warren
 Wayne County - Wyandotte
 Ypsilanti Community Utilities Authority

III. Noncommunity Public Water Systems: 5

Crystal Water Corporation, Burton
 General Motors Proving Grounds, Milford
 Glen Oaks Community College, Centreville
 Milford High School, Highland
 Pfizer Corporation, Portage

In the event an above-listed facility does not participate, population based lists will be used to determine replacement facilities. It has been a pleasure working with Patriot Services Inc. on

Phase I, Train the Trainer conferences, of this contract and I look forward to working with you on Phase II – TTX's. If you have any questions or comments, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert F. Babcock". The signature is fluid and cursive, with the first name "Robert" and last name "Babcock" clearly distinguishable.

Robert F. Babcock
Security and Emergency Response Coordinator
Water Bureau
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cc: district supervisors, MDEQ
James Cleland, MDEQ
Elgar Brown, MDEQ